

BOARD OF DIRECTORS REGULAR MEETING

Via Zoom Webinar

February 24, 2021

MINUTES

1. **CALL TO ORDER:**

The regular meeting of the Board of Directors was held on February 24, 2021 via Zoom Webinar. The Meeting was called to order by President Wetter at 10:05 a.m.

Members Present via Zoom: President Dean Wetter, Vice President Larry Mazzuca, Secretary Colin Miller, Director Lorena Cervantes, Director Jim Friedl, Director Jill Nunes, and Director Lindsay Woods.

CAPRI Staff Present via Zoom: Executive Director Matthew Duarte, Safety Analyst Kirk Andre, Administrative Analyst Monica Breck, and Administrative Assistant Jordan Coyle.

Others Present via Zoom: Mr. Byrne Conley (Gibbons & Conley), Mr. Doug Wozniak (Alliant Insurance), Mr. Charles Torretta (George Hills), Ms. Dori Zumwalt (Sedgwick), and Ms. Allison Kaune (PFM).

2. **INTRODUCTIONS:**

Each meeting attendee gave a brief introduction as this was Director Jill Nunes' first Board meeting.

3. **PUBLIC COMMENTS:**

None.

4. **CLOSED SESSION:**

The Board convened to Closed Session at 10:10 a.m. regarding the following matters:

4.1 Liability & Property – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Risse v. Fulton El Camino Recreation & Park District
- Tounget v. Valley-Wide Recreation & Park District

- CAPRI v. Southern California Edison (Woolsey Fire)
- Rancho Simi – Easy Fire Property Claim
- CAPRI \$5K Summary

4.2 Anticipated Litigation pursuant to Government Code ss 54956.9(d)(4) (initiation of litigation)

- One (1) potential case

4.3 Workers' Compensation – Existing Litigation Pursuant to Government Code § 54956.9(d)(1)

- Anderson v. North of the River Recreation & Park District
- Brockus v. Pleasant Valley Recreation & Park District
- Peterson v. Desert Recreation & Park District
- Sharratt v. Rancho Simi Recreation & Park District
- 2020 CAPRI Settlements
- 2020 CAPRI Closures

5. REPORT FROM CLOSED SESSION:

Pursuant to Government Code Section 54957.1, the Board must report in open session any action taken, or lack thereof, taken in closed session.

On a Motion by Director Jim Friedl, seconded by Vice President Larry Mazzuca, the Board voted 7-0 to authorize Executive Director Duarte to execute the proposed Attorney-Client contract and proceed with litigation against Southern California Edison. There was no other reportable action.

The Board concluded Closed Session at 11:29 a.m.

6. CONSENT AGENDA:

- 6.1** Approval of CAPRI Board Minutes
 - November 20, 2020
- 6.2** LAIF Regular Monthly Statement – January 2021
- 6.3** Warrant Listings for the Months of October 2020 – December 2020
- 6.4** Statement of Net Position
- 6.5** Statement of Revenue and Expenses Budget to Actual
- 6.6** Statement of Revenue, Expenses, and Change in Net Position

MOTION:

Director Lindsay Woods made a motion to approve consent items 6.2 – 6.6. Director Jim Friedl seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods*

Nays: *None*

Abstain: *None*

7. PULLED CONSENT ITEMS:

6.1 Approval of CAPRI Board Minutes - November 20, 2020

MOTION:

Vice President Larry Mazzuca made a motion, and Secretary Colin Miller seconded, to approve consent item 6.1 with the following amendment:

- *Item 9.9 of the November 20, 2020 CAPRI Board Minutes shall be amended to reflect the dollar amount in addition to percentage increase.*

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, and Woods*

Nays: *None*

Abstain: *Nunes*

8. SPECIAL REPORTS:

8.1 WC Program Status Report – Sedgwick

Ms. Dori Zumwalt with Sedgwick reviewed and discussed the status of the Workers' Compensation Program. Ms. Zumwalt noted, compared to prior years, that the total number of open claims is down significantly which is largely contributed to closures due to COVID-19. This lower claim count may also be attributed to the increased use of the Nurse Triage service, as about half the calls result in no claim. Ms. Zumwalt also noted that, due to the pandemic, we continue to see delays with medical treatment – specifically specialist and QME – and WCAB review.

8.2 General Liability Program Status Report

Executive Director Duarte reviewed and discussed the status of the General Liability Program, noting that claim frequency remains low as compared to the past five years. With the casualty market in flux and defense costs on the rise, it will be beneficial to continue to strive for a low frequency of claims and a low number of total open cases.

8.3 Property Program Status Report

Executive Director Duarte and Mr. Doug Wozniak reviewed and discussed the status of the Property Program. The fires of 2018 and 2019 resulted in significant program losses.

McLaren's continues to adjust the remaining open claims. A summary of the property claims for the last five years was also reviewed.

8.4 Insurance Market Update – Doug Wozniak, Alliant Insurance Services

Mr. Doug Wozniak with Alliant Insurance Services provided an update regarding the current insurance market and outlook for 2021. The Workers' Compensation market remains stable. Unfortunately, the Property and Casualty market remains worse now than it was going into the 2020/2021 policy year renewal, which is largely attributed to the frequency and severity of losses. As of this meeting, based on Mr. Wozniak's analysis, we can expect to see large premium increases for Property and Casualty for 2021/2022, as well as possible proposed changes to deductibles. Mr. Wozniak and Alliant are looking at alternative placement options as we await further update from current insurers.

8.5 Investment Stats Report – Allison Kaune, PFM

Ms. Allison Kaune with PFM provided a report on the status of CAPRI's investment holdings. Ms. Kaune noted that the investment portfolio remains consistent with CAPRI policy.

9. DISCUSSION/ACTION ITEMS:

9.1 CAPRI Bod – Election of Officers 2021

Per CAPRI Bylaws, the Board President shall call for the Board to elect a President, Vice President, and Secretary from among its members, and will appoint the Executive Director as the Board's Treasurer.

MOTION 1:

Director Jim Friedl made a motion to nominate current President Dean Wetter as President for 2021. Vice President Larry Mazzuca seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods

Nays: None

Abstain: None

MOTION 2:

Director Lindsay Woods made a motion to nominate current Vice President Larry Mazzuca as Vice President for 2021. President Dean Wetter seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods

Nays: None

Abstain: None

MOTION 3:

Director Lindsay Woods made a motion to nominate current Secretary Colin Miller as Secretary for 2021. Vice President Larry Mazzuca seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods

Nays: None

Abstain: None

MOTION 4:

Secretary Colin Miller made a motion to appoint Executive Director Matthew Duarte as Treasurer for 2021. Director Jim Friedl seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods

Nays: None

Abstain: None

9.2 Workers' Compensation Premium Review

Executive Director Duarte reviewed and discussed the proposal to revise and reduce invoiced premiums for Quarter Four 2020-2021 Workers' Compensation Premiums in light of continued projected payroll decreases flowing from the COVID-19.

MOTION:

Director Lindsay Woods made a motion to authorize staff to revise and reduce invoiced premiums for Q4 by 10% to reflect anticipated payroll reductions in member agencies. Secretary Colin Miller seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods

Nays: None

Abstain: None

9.3 CAPRI BOD Meeting Calendar 2021

Executive Director Duarte reviewed the revised 2021 CAPRI Board Meeting Calendar.

MOTION:

Director Lindsay Woods made a motion to approve the revised 2021 CAPRI Board Meeting Calendar, with the additional amendment to move the August 2021 meeting to the 25th. Secretary Colin Miller seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Nunes, and Woods
Nays: None
Abstain: None

10. EXECUTIVE DIRECTOR/STAFF REPORTS:

The Executive Director and Staff will report on the following topics:

10.1 District Visit Update

The Board of Directors had no comments or questions on this writeup.

10.2 CARPD Update

The Board of Directors had no comments or questions on this writeup.

10.3 CAPRI Website Update

The Board of Directors had no comments or questions on this writeup.

10.4 Volunteer Resolution Update

The Board of Directors had no comments or questions on this writeup.

10.5 ADA Compliance Program & Trainings Update

The Board of Directors had no comments or questions on this writeup.

10.6 Target Solutions

The Board of Directors had no comments or questions on this writeup.

10.7 News of Note

The Board of Directors had no comments or questions on this writeup.

11. BOARD MEMBER REPORTS:

11.1 Board Member Comments

The Board of Directors had no comments.

12. FUTURE AGENDA ITEMS:

The Board of Directors had no comments or questions on this item.

13. ANNOUNCEMENTS:

The next CAPRI Board of Directors meeting will be held on April 28, 2021 at 10:00 a.m. at the CAPRI Office in Roseville, CA or again via Zoom.

14. ADJOURNMENT:

The Board adjourned the meeting at 1:14 p.m.



Colin Miller,
Secretary for the CAPRI Board of Directors