

BOARD OF DIRECTORS REGULAR MEETING

June 22, 2022

MINUTES

1. CALL TO ORDER:

The regular meeting of the Board of Directors was held on June 22, 2022 via Zoom. The Meeting was called to order by President Wetter at 10:01 a.m.

Members Present: President Dean Wetter, Vice President Larry Mazzuca, Secretary Colin Miller, Director Lorena Cervantes, Director Jim Friedl, Director Michelle Lacy, and Director Jill Nunes.

Members Absent: None.

CAPRI Staff Present: Executive Director Matthew Duarte, Safety Analyst Kirk Andre, and Administrative Analyst Monica Breck.

Others Present: Mr. Byrne Conley (Gibbons and Conley) and Mr. Doug Wozniak (Alliant Insurance).

MOTION:

Director Michelle Lacy made a motion to amend the agenda to take action regarding AB 361. Secretary Colin Miller seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.

Nays: None

Abstain: None

2. INTRODUCTIONS: None.

3. PUBLIC COMMENTS: None.

4. CLOSED SESSION: None.

5. REPORT FROM CLOSED SESSION: None.

6. **CONSENT AGENDA:** None.

7. **PULLED CONSENT ITEMS:** None.

8. **SPECIAL REPORTS:** None.

9. **DISCUSSION/ACTION ITEMS:**

9.1 AB 361

The Board considered conducting the meeting pursuant to the procedures established in Assembly Bill (AB) 361 which permits attendance via a virtual platform.

MOTION:

Director Jim Friedl made a motion to approve a resolution acknowledging the state of emergency under AB 361. Director Michelle Lacy seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.

Nays: None

Abstain: None

9.2 New Member Application – El Dorado Hills Community Services District

The Board reviewed and discussed the application for membership by El Dorado Hills CSD to determine whether to authorize full membership in the CAPRI General Liability & Property Program effective July 1, 2022. El Dorado Hills CSD was conditionally approved pending completed paperwork and site visit at the Boards last meeting.

MOTION:

Director Michelle Lacy made a motion to approve full membership for El Dorado Hills CSD in the CAPRI General Liability & Property Program, effective July 1, 2022. Secretary Colin Miller seconded the motion.

Ayes: Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.

Nays: None

Abstain: None

9.3 CAPRI Excess Insurance Renewals

Executive Director Duarte and Mr. Doug Wozniak reviewed and discussed the Excess Insurance renewals for the WC, GL, Property, and Crime programs for the 2022-2023 policy year. The most current insurance premium estimate values for 2022-23 were provided alongside the expiring 2021-2022 insurance costs for comparison.

MOTION:

Director Jim Friedl made a motion to provide Staff with authority to renew Excess Insurance with current carriers for best terms available. Director Jill Nunes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.*

Nays: *None*

Abstain: *None*

9.4 WC Premium Allocation Formula 2022/2023

Staff presented and the Board discussed the updated draft WC Premium allocation for 2022/2023. The Board previously made funding decisions, leaving just the impact of the excess insurance component to review at this meeting.

MOTION:

Director Michelle Lacy made a motion approve the 2022/2023 Workers' Compensation Member premiums. Director Lorena Cervantes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.*

Nays: *None*

Abstain: *None*

9.5 Liability & Property Premium Allocation Formula 2022/2023

Staff presented and the Board discussed the updated draft Liability & Property Premium allocation for 2022/2023. The Board previously made funding decisions, leaving just the impact of the excess insurance component to review at this meeting.

MOTION:

Secretary Colin Miller made a motion approve the 2022/2023 Liability & Property Member premiums. Director Jill Nunes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.*

Nays: *None*

Abstain: *None*

9.6 CAPRI MOC Review

The Board reviewed and discussed proposed amendments to the CAPRI MOC for the 2022/2023 fiscal year. The amendments include clarification and revision to the language in Exclusion 1, and separately to address the lending of Member-owned power tools. This was previously discussed at the May 2022 Board meeting.

MOTION:

Vice President Larry Mazzuca made a motion to approve the proposed revisions to the CAPRI MOC. Director Lorena Cervantes seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.*

Nays: *None*

Abstain: *None*

10. EXECUTIVE DIRECTOR/STAFF REPORTS: None.

11. BOARD MEMBER REPORTS:

11.1 Board Member Comments

President Dean Wetter noted his appreciation of the CAPRI Team’s responsiveness and the work done by Mr. Byrne Conley.

12. FUTURE AGENDA ITEMS:

- WC Claims Audit
- Captive Insurance Feasibility
- Bylaws Review

13. ANNOUNCEMENTS:

The next CAPRI Board of Directors Meeting will be held on August 31, 2022.

14. ADJOURNMENT:

The Board adjourned the meeting at 10:35 a.m.

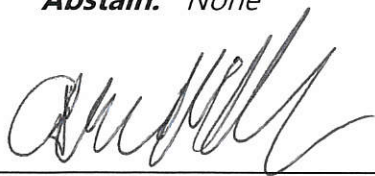
MOTION:

Director Jill Nunes made a motion to adjourn the meeting at 10:35 a.m. Secretary Colin Miller seconded the motion.

Ayes: *Wetter, Mazzuca, Miller, Cervantes, Friedl, Lacy, and Nunes.*

Nays: *None*

Abstain: *None*



Colin Miller,
Secretary for the CAPRI Board of Directors